

PISD Contract Approval Request

Initiator: _____ Date: _____

Campus: _____ Phone: _____

Contractor/Company: _____

Start Date: _____ End Date: _____

Amount of Contract: \$ _____

Type of Contract

NOTE: All contracts must be submitted for review through the proper chain in accordance with **CH (Regulation)** located in Board Policy.

- | | |
|--|---|
| <input type="checkbox"/> Professional Service Agreement | <input type="checkbox"/> Vending Machine |
| <input type="checkbox"/> Cooperative Agreement and Sole Source Agreement | <input type="checkbox"/> Facility Use |
| <input type="checkbox"/> License Agreement and Contracted Services | <input type="checkbox"/> Field Trip |
| <input type="checkbox"/> Student Club Fund 865 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Interlocal Agreement | <input type="checkbox"/> Real Estate/Property |

Contracts requiring Board approval in accordance with CH Local must have the following completed:

Board Agenda Item: ATTACHED ☐ OR Board Approval **NOT** Required ☐

Board Approval Date: _____ OR Approval Pending Date: _____

Required Signatures

Please refer to Board Policy **CH REGULATION** located online or call 713-703-9105

Associate Superintendent: _____ Date: _____

Director of Purchasing: _____ Date: _____

General Counsel (approval as to form): _____ Date: _____

Principal Signature: _____ Date: _____

Department Head Signature: _____ Date: _____